

# Meeting Minutes

## The Academy at Roosevelt Center

Date : 06/11/09 – 5:30pm

Location: 240 E.Maple, Pocatello, ID

Call to order 5:43pm

### Consent Agenda:

May Meeting Minutes  
May Expenditures

Motion made by Rod Jackson to approve consent agenda. Motion seconded by Mike Parker. Motion passed by unanimous consent.

Meeting Night Agenda changes (if any):

### PTO Update

Last meeting of the year to be Thursday, June 18, 2pm. Upcoming fund-raisers and calendar items presented to the Board. Back to school picnic August 14<sup>th</sup>.

### Administrator Report:

Facilities - Recommendation to use PTO contribution for kitchen updates. Annie Dixon asked that cost estimates be provided at July meeting.

Staffing - Mr. Cde Baca asked that staff contracts be ratified, with the exception of one individual. Mr. Cde Baca asked that the exceptional staff member be tentatively ratified at the July meeting after more negotiation. Mr. Cde Baca discussed additional non-certified staff and office management contracts. Annie Dixon asked that specifics be held for Executive Session. EA staff will be cut by 13 employees.

Withdrawals/expulsions, new students and vacancies – Mr. Cde Baca asked that the Board take into consideration student absences that were excessive at the end of this school year, to be re-addressed at the beginning of the new school year.

Discipline - Issues regarding unacceptable text messages that had been brought to school were discussed with parents. Text messages were sent and received by students at their homes, but were then brought to school and showed to other students.

Policy - Community policy and complaints to the, or about the, Administrator. Mr. Cde Baca requested that if a staff member has an issue with the Administrator, that the complaint be provided in the form of an email with the Board copied in. If staff has a complaint regarding another staff member, he asked that the staff report directly to him.

Expenditures >\$1,000 - Upcoming expenditures for charter grant were presented to the Board.

Internal Audit Update - Nothing to report

Petty cash - Students with perfect attendance will be rewarded with \$5 in cash

Budget report - 2009-2010 Budget Approval – Budget hearing June 16, 2009

Security – Mr. Sorensen has submitted an invoice for approval for the work he has provided toward the security system. Annie Dixon asked if that would be a one time cost for installation or if it were an ongoing cost. The cost would be one time for setup.

Current lunch service at the school was discussed.

Officer Reports:

Unfinished Business:

2009-2010 Cleaning and Maintenance Contract – Moy Gomez – Annie Dixon asked that the Board be provided more time to discuss the details of the contract.

2009-2010 School Calendar – Discussion regarding a calendar that was submitted to SDE that varied from calendar that was approved by Board. Professional Development date of May 10<sup>th</sup> was different. Calendar that was submitted shows May 10<sup>th</sup> as P.D. day, May 10<sup>th</sup> did not show as P.D. on calendar that board voted upon. Rafael Cde Baca recommended that May 10<sup>th</sup> remain as a professional development day. Motion made by Mark Stenberg to adopt calendar as amended, leaving May 10<sup>th</sup> as a regular school in session day, and leave April 30<sup>th</sup> as no school, teacher in service contract day. Motion seconded by Ellen Jensen. Motion unanimously approved. Annie Dixon asked that calendar be re-submitted to SDE.

Dates for Mandatory Parent Orientation – Back to school BBQ August 14 – Annie Dixon asked that 2 meetings be scheduled, one on August 10<sup>th</sup> at 2pm, and August 11<sup>th</sup> at 7pm, same day as registrations, and the 15<sup>th</sup> of August as an alternate day at 10am. Direction from Board was that meetings be kept under one hour.

July 27<sup>th</sup>, 28<sup>th</sup> & 29<sup>th</sup>, 6pm-8pm – for Board training to determine annual goals and address other upcoming Board issues. Discussion ensued regarding training of the Board from other Harbor School Boards.

New Business:

I BEDS reporting update  
Vice-Principal position  
Annual Chamber of Commerce Membership dues  
Annual Board Meeting Preparation  
Composition of the Board – Seat #1 re-election, Seats #5 & #8 re-appointment  
Annual Board Work Session Scheduling  
Liberty Trip requirement discussion

Committee Reports:

Founders Committee

Strategic Planning

Finance: - VISA Card Reconciliation

Policy: - Drug Use and Testing Policy 7176 – Motion made by Ellen Jensen to table this policy to July Board meeting. Motion seconded by Rod Jackson. Motion passed unanimously.

Moved by Rod Jackson, seconded by Ellen Jensen, to move to Executive Session.

Adjourn to Executive Session: Staffing issues

Adjourn – 10:25pm

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Submitted by:

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Approved by: